

A to Z Pediatric Dentistry

No-Show/Cancellation Policy

PURPOSE: The Dr's and Staff at A2Z respects your time and we ask for the same courtesy. Missed appointments/no-shows affects our ability to provide timely attention to our patients. When a patient does not show up for their appointment, another patient loses an opportunity to be seen. If you are unable to make your appointment, we respectfully ask that you notify our office at least **24 hours in advance**. Failure to cancel an appointment that you do not attend will be considered a missed appointment or no-show and you will be charged.

- If a confirmation call was documented and the patient fails to appear for his/her appointment, a no-show will be documented in the patient's chart. You will be billed as follows:

Cleaning or exam =	\$45
Nitrous treatment =	\$80
Oral/IV Sedation =	\$195
- If there is a pattern of no-shows or last minute cancellations, your child(ren) may be dismissed from the practice.

I have read the above and understand A2Z's policy. I will do everything I can to assure that when I have confirmed an appointment, I will arrive on that specified day and time. I also understand that there may be extenuating circumstances that arise in which I have to make a last minute cancellation, we at A2Z understand this when situations arise and will try to be accommodating with rescheduling your child(ren). **IT IS ABSOLUTELY NECESSARY THAT YOU CALL AND CONFIRM ALL APPOINTMENTS OR YOUR APPOINTMENT MAY BE CANCELLED.**

Parent/Guardian Signature

Date

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